

# creche enrolment form



## WHAT YOU NEED TO KNOW

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### Do you need somewhere amazing for your children to be cared for whilst you work out?

If you answered "YES" Jungle KIDS at GFitness Freshwater is the place for your little ones! We cater for children 12 weeks to 5 years (school age). We have a clean, modern space where children can play and have a great time whilst you work out. Our staff are friendly and all have experience in caring for children. We have 2 sections **Babies** (3 months - 15 months) **Children:** (15 months /walkers - 5 years)

## PRICING

(PLEASE SELECT)

### If you would like to use Jungle Kids here's how:

- |   |   |
|---|---|
| <input type="checkbox"/> 1 Child Direct Debit \$15.95 per week    | <input type="checkbox"/> 2 Children Direct Debit \$21.95 per week |
| <input type="checkbox"/> 3 Children Direct Debit \$25.95 per week | <input type="checkbox"/> Casual \$11.00                           |

\* Creche is charged Fortnightly in line with your gym membership from your current nominated account.

## STEPS

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1. Fill in an enrolment form for each child that will attend Jungle KIDS.
2. Fill in the terms and conditions that covers all the children in the family.
3. Attach or email a copy of each child's **current Medicare** immunisation certificate.

### 4. Email forms to:

admin.freshwater@gfitness.com.au or bring your forms back into GFitness Freshwater reception at least 24 hours prior to your child's first visit.

We can't set you up for App Bookings unless your paperwork is completed and submitted in full.

# USING THE ONLINE BOOKING SYSTEM

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**Bookings are essential. To ensure the best care and safety for your precious little ones we adhere to strict ratios.**

Once your child is enrolled in our system you can book via your online account using the following steps. Bookings can be made 5 days in advance. To ensure best results we recommend booking at least the day prior to your visit.

1. Complete and submit lodgement forms one for each child (email or in club). Bookings can be made after you are set up in our system.
2. Book Creche via our App or website link (launching soon).
3. Or Login to your Client Portal Account (same email & password as when you joined).
4. At the top Click BOOK Then FACILITY, Then select Facility Type is CRECHE Babies is 3 months - 15 months, CRECHE Child is kids 15 months / walking-5 years.
5. Select the DAY and then TIME (start time of booking) 60 mins bookings.
6. Select the CHILD/CHILDREN you want to book.
- 7 . Click BOOK NOW and that's it!

You will receive a confirmation email for your booking. If you have any problems please call Jungle Kids to speak with one of our friendly staff. **Phone: 9938-2584.**

## WHAT TO BRING

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- A pram for babies.
- Nut free food only.
- Nappies, wipes and nappy bags, in case of a soiled nappy.
- Children who are toilet training must wear a nappy or pull-up.
- Please label all items and clothing.

## IMPORTANT INFORMATION

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- Parents/ guardians must stay within GFitness Freshwater whilst children are in Jungle Kids.
- 1 hour per booking – is the maximum each child may

attend (we allow 10 minutes leeway for arriving and leaving).

- Creche can be booked by post enrolment forms being lodged and providing payments (direct debits) are up to date. Casual visits can also be booked at reception and via our app/online.
- Children displaying signs of illness will be refused entry. If this occurs during their visit, you will be paged and must collect your child.
- A pram or stroller must be brought in for children not walking.
- Medication will not be administered with the exception of an Epi Pen in extreme circumstances.
- Immunisations must be kept up to date. We ask that you forward a copy each time

their Medicare immunisation certificate is updated.

- Cancellation must be made no less than 2 hours prior to booking start time. If you cannot attend Jungle Kids for any reason, please cancel your booking online, or by calling reception during operating hours. Any cancellations made 2 hours or less and “no shows” will be charged a \$5 fee per child booked.
- We accept **Babies** aged 3 months - 15months & **Children** 15 months / walking - 5 years. We have sections for each and bookings are made for either Babies or Children via our App/Web. Our ratios and capacities are based on your child's D.O.B.

## JUNGLE KIDS ENROLMENT FORM

Child's Surname:

Child's First Name:

Date of Birth:

Male

Female

Address:

**Babies** (3 months - 15 months)  **Children** (15 months - 5 years)

### PARENT DETAILS:

#### Parent 1

Parent Full Name:

Contact Number:

Email:

Address: if same as above, please write "as above"

#### Parent 2

Parent Full Name:

Contact Number:

Email:

Address: if same as above, please write "as above"

### EMERGENCY CONTACT DETAILS:

(OTHER THAN PARENTS)

Contact 1 Name:

Contact Number:

Relationship to Child:

Enrolment forms will only be accepted with a copy of your child's current immunisation records. Is this attached?

YES  NO

Do you give permission for your child's artwork and photos to be displayed within Jungle Kids?

YES  NO

Does your child have any known medical conditions? Please provide details.

Does your child have Asthma or Anaphylaxis? Please provide details.

Does your child have any dietary restrictions, allergies, sensitivities or special needs?

What are your child's toileting requirements? (Nappy, Toilet training or trained)

What are your child's sleep times during their time at Jungle Kids?

### PAYMENT:

PLEASE TICK

**1 Child** \$15.95  **2 Children** \$21.95  **3 Children** \$25.95  **Casual** \$11.00

START DATE:

I agree for the selected amount to be direct debited fortnightly in conjunction with my GFitness membership from the same account. I understand that an initial pro rata may apply to take my creche access up to my next gym membership direct debit. I understand that a \$5 rejection fee applies for failed payments. I understand that I must provide 14 days notice to cancel or alter my creche payments. I understand that my failure to attend creche does not constitute grounds for a refund.

PRINT NAME:

SIGN:

DATE:

# TERMS & CONDTIONS

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## GFITNESS FRESHWATER | JUNGLE KIDS CRECHE

**Before signing your enrolment form please read the points set out below and only sign the enrolment form if you agree with said terms and conditions.**

### ELIGIBILITY

Prior to your child/children's first visit, the enrolment form must be completed and returned or emailed to reception along with each child's current Medicare immunisation certificate. This is attainable online through your MyGov account or by visiting or calling Medicare. Children are accepted into Jungle Kids from 3 months - 5 years.

### ILLNESS/ HEALTH CHECK

If your child is unwell, please do not bring them to Jungle Kids. The best place for an unwell child is their home so they can rest and recover as quickly as possible. Upon entry to Jungle Kids you will be required to initial the health check column stating that your child is not suffering from any of the conditions listed (please see the Health Check at Jungle Kids reception area). If your child presents with any of these conditions during their visit, you will be paged to come and collect your child.

### SCHOOL AGED CHILDREN

School aged children will not be accepted into Jungle Kids except during school holidays.

### BOOKINGS

Bookings at Jungle Kids can be made online via our app. If a booking is made and you don't attend you will be charged \$5 per child per no show. If you need to cancel, please do so

online or by calling the club at least 2 hours prior to the commencement of your booking. Failure to do so will incur a \$5 fee per child. We are quite strict about this to allow all of our member's fair access to our system. The fee will be added to your next direct debit

### DURATION

Visits to Jungle Kids are a maximum of 1 hour block, we allow 10 mins leeway for dropping off and picking up to allow a quick change/shower etc. Please adhere to this time limit to ensure equitable access for other members to our creche. Parents/ Guardians must stay within the facility and are not to leave the premises without first collecting their child.

### MEDICATION

No Medication will be administered to any child whilst in the care of Jungle Kids unless an emergency arises and an EpiPen or salbutamol inhaler is needed. The parent will be paged immediately to attend to their child. In the event of Emergency services being called to the premises, all connected accounts will be the responsibility of the family of the child requiring attention.

### FOOD AND DRINK

If you would like your child to have a snack during their visit you are welcome to bring cut up fresh fruit or healthy food options and a bottle

of water for your child to consume. Babies may also have a formula bottle ready to drink from once the time arises, parents of babies are encouraged to feed them before leaving them in the creche. Children must be able to feed themselves as our ratios don't allow for 1:1 care. To reduce allergy risks no other foods are allowed.

### NON WALKERS

Non Walkers must be brought in a pram or stroller.

### NAPPIES/ PULL-UPS

If your child is in nappies, please bring nappies, wipes and nappy sacks so we can change them if needed.

We do require all children who are not fully toilet trained to come in a pull-up to prevent cross-contamination in the event of an accident. Staff can then assist your child to toilet as needed. Please ensure on arrival your child is in a clean nappy or pull-up.

### LABELLING

Please ensure all items are clearly labelled with your child's name.

### RESPONSIBILITY

While all care is taken, no responsibility will be accepted by Jungle Kids/GFitness for any loss or damage to any item brought into Jungle Kids.

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## ACKNOWLEDGEMENT

**I acknowledge that I have read and understand the terms and conditions set out above by GFitness Freshwater and Jungle Kids and allow my child/children to participate in activities organised or conducted by Jungle Kids.**

CHILD 1

CHILD 1

CHILD 1

PARENT / GUARDIAN